

PADSTOW TOWN COUNCIL

Minutes of the Leisure, Tourism and Open Space Committee meeting held on Tuesday 13 September 2016 at Council Offices, Unit 5b Treceurus Industrial Estate, Padstow at 6.00pm

Present: Councillors C Watson-Smyth (Chairman), F J Bealing, R Buscombe, R Higman, J Murt and D N Vivian

In Attendance: Mrs K Pemberton (Town Clerk) and Councillor A Rickard

- LTOS2016/22 Apologies for absence:** were received from Councillor A P Flide
- LTOS2016/23 Announcements:** There were no announcements.
- LTOS2016/24 Declarations of Interest:** There were no declarations of interest.
- LTOS2016/25 Public Participation:** There was no public participation.
- LTOS2016/26 RESOLVED** that the **minutes** of the meeting held on **Tuesday 5 July 2016** was a true record of the meeting and they were signed by the chair.
- LTOS2016/27 Correspondence:** There was no correspondence.
- LTOS2016/28 Play Area - Lawns:** This item was to be discussed under Agenda Item 13.
- LTOS2016/29 Padstow Cemetery:** Committee was referred to the agenda report in this regard. It was considered, after much research, that the alternative areas thought of for possible sites to expand/improve are likely to be occupied and therefore, best to not use. This was agreed by Committee.

Some possible areas were identified however, as detailed in the agenda report.

The area at the top the left-hand side was a possibility however, it was considered that test holes be dug to check the water level.

Bottom of the first section of the left-hand side raised cremation plots were constructed. These had never been used and it was felt that they could be better positioned to provide more space. A quote had been sought to remove however, the Town Clerk would liaise with the Maintenance Team as this is likely something they could do and reuse the materials.

Small area at the bottom with trees, could also be planted with flowers so that it could be an area for quiet reflection or a garden of remembrance. This was something to consider.

It was considered that the pathways and car park needed to be improved. Contractors had been approached but unfortunately their quotations were not like-for-like. It was further considered that the grass verge in the car park remain – this could be planted up and improved upon and instead the fence to the right-hand side be removed, along with the soil and the car park be expanded into this space. The entrances also needed improvement.

Mention was also made of overnight camping and parking in the cemetery. The Chairman of the Council had been aware of this issue and supportive of action taken in this regard. Steps were taken, following advice from the local Police and locking posts were installed. Access was still possible by foot into the cemetery. This was advertised in advance and posters put on display advising of the same.

RESOLVED that i) Councillors Watson-Smyth, Bealing the Town Clerk meet on site to progress with future plans as outlined in the agenda report; ii) arrangements be made for test holes to be dug; and iii) Committee support proposals to improve the cremation plots and tarmacing of the pathways, subject to budget, to be considered at a future meeting.

LTOS2016/30

Cemetery Regulations: Committee was referred to the agenda report which outlined proposed changes to be made to the Cemetery Regulations.

RESOLVED TO RECOMMEND TO COUNCIL to make changes to the Cemetery Regulations, as detailed in the agenda report.

LTOS2016/31

Updates: The updates as detailed the agenda report were noted. These covered the mobile skate park – which it was understood had seen a good turn out on its first date, confirmation that the contractor would start works on the older Churchyard cremation plots in October or November, a date had been booked for tree inspections to be undertaken and that the assets review would be undertaken by PWH on 11 and 12 October 2016. The Town Clerk considered that other areas also be included, such as the toilets (Cory/North Quay) and shelters, and welcomed Committee views in this regard.

RESOLVED i) to note the updates and ii) agree to the additional areas, as detailed in the agenda report, being included with the asset review.

LTOS2016/32

Date of Next Meeting: Tuesday 1 November 2016 at 7.00pm (budget) was noted.

LTOS2016/33 **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

LTOS2016/34 **Play Area – Lawns:** Unfortunately only one tender had been returned by the date. The tenders were requested from a number of companies by PWH on a “design and build” scheme based on the specification considered by Committee.

Committee gave this much consideration and felt that the project should be retendered as it would prefer more tenders to be submitted in order that it could compare.

It felt that the Town Clerk contact Mr Vale, PWH asking he contact firms again to retender and he specify preferred tender period in this regard. Ideally however, it would be good to have a decision made by the end of the year in order to tackle this project in the New Year.

RESOLVED that the Town Clerk request that Mr Vale, PWH put this project out to retender with a view to a decision being taken at the end of the year on this matter.

Meeting closed 6.25 pm