

# PADSTOW TOWN COUNCIL

Unit 5b  
Trecerus Industrial Estate  
Padstow  
Cornwall  
PL28 8RW

Kathy Pemberton  
Town Clerk  
Email: [enquiries@padstow-tc.gov.uk](mailto:enquiries@padstow-tc.gov.uk)  
Website: [www.padstow-tc.gov.uk](http://www.padstow-tc.gov.uk)  
Tel: 01841 532296



25 January 2017


## TO ALL MEMBERS OF THE COUNCIL

Councillors: A Rickard (Chairman), F J Bealing, R Buscombe, A P Flide, K Freeman, R Higman, J Murt, H M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 31 January 2017 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully



Kathy Pemberton  
Town Clerk

## AGENDA

### Public & Press and invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct.
- 3. Dispersations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
  - o To receive the Cornwall Councillor's Report
  - o To receive the Police Report
- 5. To confirm the minutes** of the Full Council meeting held on **Tuesday 29 November 2016** having been previously circulated and taken as read.
- 6. To confirm the minutes** of the Full Council Extra-Ordinary Meeting held on **Tuesday 20 December 2016** having been previously circulated and taken as read.

- 7. Clerks Report/Work Programme:** To receive an update for information only.
- 8. Committees/Working Group Meetings:**
  - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
    - (i) Staffing Committee (20 December 2016);
    - (ii) Leisure, Tourism and Open Spaces Committee (20 December 2016);
  - b) To receive minutes of the Planning Committee (13 December 2016 and 10 January 2017)
  - c) To give consideration to Terms of Reference Report (Highways, Roads and Transport and Leisure, Tourism and Open Spaces Committees)
- 9. Finance:**  
**Monthly Accounts and Payments January 2017**
  - a) To receive monthly finance report
  - b) To approve accounts and addendum for payment and note payments since the last meeting
  - c) To note car park takings
  - d) To approve Risk Assessment Management and Investment Strategy
  - e) Bank Reconciliations: To note their availability for inspection each month
- 10. Correspondence:**
  - a) To note correspondence for information;
  - b) To note elections timetable for Cornwall Council and Parish and Town Council Elections – May 2017
  - c) To give consideration to:-
    - i) Request from BT: Railway Car Park
    - ii) CORMAC Drainage Works: Lawns Car Park
    - iii) Diabetic Screening: Railway Car Park
- 11. Projects Update, including Station House:** To receive an update on progress and discuss and decide on a way forward.
- 12. Health and Safety Review 2016:** To receive update on the 2016 Health and Safety Review and discuss and decide on way forward.
- 13. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).
- 14. To Note Future Meeting Dates and to Note Date of Next Meeting:**  
Tuesday 28 February 2017 at 7.30 pm
- 15. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 16. To confirm the confidential minutes** of the Full Council meeting held on **Tuesday 29 November 2016** having been previously circulated and taken is read.

- 17. To confirm the confidential minutes** of the Full Council Extra-Ordinary Meeting held on **Tuesday 20 December 2016** having been previously circulated and taken as read.
- 18. Committee/Working Groups Meetings:** To adopt the confidential minutes and approve recommendations (if any) for the meeting of the Staffing Committee (20 December 2016);
- 19. Projects Update, including Station House:** To receive an update on progress and discuss and decide on a way forward.
- 20. Finance Issues:-**
  - a) To receive report from RFO in respect of presentations/gifts and discussion on way forward.
  - b) To receive report from RFO in respect of Council's Internal Audit Provision and discuss and decide on way forward.
- 21. Devolution Update:** To receive an update on progress (if any) and discuss and decide on a way forward.
- 22. Sand: Railway Car Park:** To be updated on an issue and discuss and decide on way forward.
- 23. Stile Field Slip:** To be updated on the latest in respect of this matter.
- 24. Leases Issues and Updates:** To receive an update concerning ongoing lease issues and discuss and decide way forward (if necessary)
  - i) Updates:** Scout Hut, NBU Alterations and Techcon
  - ii) For Consideration:** Land at Ladywell, Bandstand and Works – Lawns Car Park