

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
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22 March 2017

TO ALL MEMBERS OF THE COUNCIL

Councillors: A Rickard (Chairman), F J Bealing, R Buscombe, A P Flide, K Freeman, R Higman, J Murt, H M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 28 March 2017 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kathy Pemberton', written over a light blue horizontal line.

Kathy Pemberton
Town Clerk

AGENDA

Public & Press and invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct.
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
 - o To receive the Cornwall Councillor's Report
 - o To receive the Police Report
5. **To confirm the minutes** of the Full Council meeting held on **Tuesday 28 February 2017** having been previously circulated and taken as read.
6. **Clerks Report/Work Programme:** To receive an update for information only.

- 7. Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
 - i) Leisure, Tourism and Open Spaces Committee (7 March 2017) and
 - ii) give consideration to RFO's report in respect of cemetery works;
 - iii) Staffing Committee (21 March 2017);
 - iv) Highways, Roads and Transport Committee (21 March 2017)
 - b) To receive minutes of the Planning Committee (7 March 2017)
- 8. Finance:**

Monthly Accounts and Payments March 2017

 - a) To receive monthly finance report
 - b) To approve accounts and addendum for payment and note payments since the last meeting
 - c) To approve transfer of £23,074 from the Properties Earmarked Reserve
 - d) To note car park takings
 - e) To note update reports relating to:-
 - i) South West Regional Development Agency Repayment;
 - ii) Ladywell Space Tender;
 - iii) Response from Barclays Bank
 - f) Bank Reconciliations: To note their availability for inspection each month
- 9. Correspondence:**
 - a) To note correspondence for information;
 - b) To give consideration to Green Infrastructure Survey
- 10. Internal Audit:** i) To note internal audit report and give consideration to its recommendations and; ii) approve updated Financial Regulations.
- 11. Projects Update, including Station House:** To receive an update on progress and discuss and decide on a way forward.
- 12. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).
- 13. Annual Parish Meeting:** To note date of Annual Parish Meeting (18 April 2017) and give consideration to its content.
- 14. To Note Future Meeting Dates and to Note Date of Next Meeting:** Tuesday 25 April at 7.30 pm
- 15. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 16. To confirm the confidential minutes** of the Full Council meeting held on **Tuesday 28 February 2017** having been previously circulated and taken is read.
- 17. Committee/Working Groups Meetings:** To adopt the confidential minutes and approve recommendations (if any) for the meetings of the i) Staffing Committee (21 March 2017) and ii) Highways, Roads and Transport Committee (21 March 2017)

- 18. Sand: Railway Car Park:** To be updated on an issue and discuss and decide on way forward.
- 19. Lloyds Bank Request:** To give consideration to request from Lloyds Bank.
- 20. Rent Reviews:** To receive update on current position.
- 21. Leases Issues and Updates:** To receive an update concerning ongoing lease issues and discuss and decide on way forward (if necessary)
For Consideration: i) Request from Techcon; ii) Additional Space Station House