

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
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23 May 2017

TO: ALL MEMBERS OF COUNCIL

Councillors: R Higman (Chairman), R Buscombe, F J Bealing, R Clark, A P Flide, K Freeman, A Rickard, S M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 30 May 2017 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully


Kathy Pemberton
Town Clerk

AGENDA

Public & Press and invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct.
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
 - o To receive the Cornwall Councillor's Report
 - o To receive the Police Report
5. **To confirm the minutes** of the Full Council meeting held on **Tuesday 25 April 2017** having been previously circulated and taken as read.
6. **To confirm the minutes** of the Annual Meeting held on **Tuesday 16 May 2017** having been previously circulated and taken as read.

- 7. Clerks Report/Work Programme:** To receive an update for information only.
- 8. Committees/Working Group Meetings:**
To receive minutes of the Planning Committee (23 May 2017)
- 9. Finance:**
Monthly Accounts and Payments May 2017
 - a) To receive monthly finance report
 - b) To approve accounts and addendum for payment and note payments since the last meeting
 - c) To note car park takings
 - d) To consider appointment of Hudson Accounting Ltd to undertake internal audit for the next 3 years (2017/18 – 2019/20)
 - e) To receive update on ATMs
 - f) Bank Reconciliations: To note their availability for inspection each month
- 10. Correspondence:** To note correspondence for information.
- 11. Project Updates, including Station House:** To receive an update on progress and discuss and decide on a way forward.
- 12. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).
- 13. To Note Future Meeting Dates and to Note Date of Next Meeting:**
Tuesday 27 June 2017 (7.30 pm)
- 14. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 15. To confirm the confidential minutes** of the Full Council meeting held on **Tuesday 25 April 2017** having been previously circulated and taken is read.
- 16. Sand: Railway Car Park:** To be updated on an issue and discuss and decide on way forward.
- 17. Leases Issues and Updates:** To receive an update concerning ongoing lease issues and discuss and decide on way forward (if necessary)
- 18. Project Updates, including Station House:** To receive an update on progress and discuss and decide on a way forward.