

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
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31 May 2017

TO: MEMBERS OF LEISURE, TOURISM AND OPEN SPACES COMMITTEE

Councillors F J Bealing, R Buscombe, R Clark, A P Flide, A Rickard,
D N Vivian and C Watson-Smyth

Dear Member

All Members of the Committee are hereby summoned to attend an extraordinary meeting of the **LEISURE, TOURISM AND OPEN SPACES COMMITTEE** at the Council Offices, Unit 5b Trecerus Industrial Estate, Padstow on **Tuesday 6 June 2017 at 7.30 pm or on the rising of the Highways, Roads and Transport Committee, whichever the later** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kathy Pemberton'.

Kathy Pemberton
Town Clerk

Agenda

Press & Public are invited to attend

- 1. Election of Chairman/Vice Chairman**
 - i) To **ELECT** Committee Chair
 - ii) To **ELECT** Committee Vice-Chair (if Committee so wishes)
- 2. To receive apologies for absence**
- 3. To receive announcements:** for information only.
- 4. To receive declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
- 5. Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
- 6. To agree the minutes** of the meeting held on **Tuesday 7 March 2017**
- 7. Committee Terms of Reference:** To receive the Committee's Terms of Reference and make recommendations for amendment to Council (if necessary)

- 8. Clerks Report/Works Programme:** To receive an update for information.
- 9. Correspondence:** To note any correspondence received (if any) for information
- 10. Date of next meeting:** Tuesday 5 September 2017 at 7.00 pm