

PADSTOW TOWN COUNCIL

Council Offices
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24 January 2018

TO ALL MEMBERS OF THE COUNCIL

Councillors: R Higman (Chairman), F J Bealing, R Buscombe, R Clark, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 30 January 2018 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully


Kathy Pemberton
Town Clerk

AGENDA

Public & Press and invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
- 3. Dispensations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
- 5. To confirm the minutes** of the Full Council Meeting held on **Tuesday 28 November 2017** having been previously circulated and taken as read.
- 6. To confirm the minutes** of the Full Council Extra-Ordinary Meeting held on **Tuesday 16 January 2018** having been previously circulated and taken as read.

7. **Clerks Report/Work Programme:** To receive an update for information only.
8. **Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
 - (i) Staffing Committee (9 January 2018)
 - (ii) Leisure, Tourism and Open Spaces Committee (16 January 2018)
 - b) To receive minutes of the Planning Committee (12 December 2017 and 9 January 2018)
 - c) To adopt the notes and approve recommendations (if any) of the Neighbourhood Development Steering Group Meeting (24 January 2018)
9. **Finance:**

Monthly Accounts and Payments January 2018

 - a) To receive monthly finance report
 - b) To approve accounts and addendum for payment and note payments since the last meeting
 - c) To note car park takings
 - d) To approve Risk Assessment and Management and Investment Strategy
 - e) Bank Reconciliations: To note their availability for inspection each month
10. **Correspondence:**
 - a) To note correspondence for information;
 - b) To give consideration to the following request:-
 - (i) Diabetic Screening: Railway Car Park
 - (ii) Padstow Sailing Club: Cliff/bank
 - (iii) Cornwall Council: Proposals to Change Car Parking Charges
11. **To discuss and decide on responses to the following planning applications:**
 - a) **PA17/10896 21 Dennis Road Padstow PL28 8DE** – Amended plans – Remodelling of existing house, removal of previous extensions, garage and construction of a new side and rear extension and associated works.
12. **Health and Safety Review 2017:** To receive update on the 2017 Health and Safety Review and discuss and decide on way forward.
13. **Unit 5B Treceus Industrial Estate i) Update on marking property and ii) Update on disposal of furniture:** To receive an update on progress of this matter and discuss and decide on way forward.
14. **Plastic Free Padstow Initiative:** To be updated on this initiative and discuss and decide on way forward.
15. **Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any)
16. **To Note Future Meeting Dates and to Note Date of Next Meeting:** Tuesday 27 February 2018 at 7.30 pm

- 17. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 18. To confirm the confidential minutes** of the Full Council Meeting held on **Tuesday 28 November 2017** having been previously circulated and taken as read.
- 19. To confirm the confidential minutes** of the Full Council Extra-Ordinary Meeting held on **Tuesday 16 January 2018** having been previously circulated and taken as read.
- 20. Committee/Working Groups Meetings:** To adopt the confidential minutes and approve recommendations (if any) for the meeting of the Staffing Committee (9 January 2018)
- 21. Office Furniture:** To be updated on progress in this matter.
- 22. Railway Car Park Incident:** To be updated on an incident which took place on the Railway Car Park.
- 23. Allotment Lease:** To be updated on this matter and discuss and decide on way forward.
- 24. Crib Box Request:** To be updated on this matter and discuss and decide on way forward.
- 25. White Shelter Rental Sites and Lease Renewal:** To be updated on this matter and discuss and decide on way forward.
- 26. Lease/Tenant Issues Update:** To be updated with regards to lease matters and discuss and decide on way forward (if necessary)