

PADSTOW TOWN COUNCIL

Minutes of the meeting of the Full Council of Padstow Town Council held on Tuesday 28 May 2013 commencing at 7.30 pm at Unit 5B Treceus Industrial Estate, Padstow

Present: C Watson-Smyth (Chair), R Buscombe, F J Bealing, K Freeman, R Higman, I F McKey, A Rickard, Mrs A E Symons, D N Vivian and Mrs T Walter

In Attendance: Mrs K Pemberton (Town Clerk)

2013/09 Apologies for absence and announcements: Apologies were received from Councillor Mrs K Seaber. There were no announcements.

2013/10 Declarations of Interest:

- a) Councillor Freeman declared interest in agenda items 7a) Finance: Accounts for Payment
- b) Councillor Watson-Smyth declared an interest in agenda item 7a) Finance: Car Park Takings April 2013
- c) Councillors Buscombe and Rickard both declared an interest in agenda item agenda item 10) Council Meeting Venue.
- d) Councillor Bealing declared an interest in agenda item 19) Land at Ladywell

2013/11 Public Participation:

- a) **Cornwall Councillor's Report:** Councillor Buscombe advised that the political administration of Cornwall Council was a Liberal Democrat and Independent coalition with the Conservative Party in opposition.
- b) **Police Report:** The police report was received. PSCO A Smith outlined since his last report there were 26 calls, generating 4 crimes. He commented on the boat accident and the contributions of all emergency services including the Coastguard, RNLI and Sgt. Moorcroft, also the speedboat operators. There was discussion with regards to commending such people and that initially the Padstow Harbour Commissioners were looking to arrange such a dedication but it was felt too soon. **RESOLVED** that the Town Council offer their support to the Padstow Harbour Commissioners should they wish to arrange a dedication/memorial service in the future.

2013/12 RESOLVED that the **minutes** of the meeting held on **Tuesday 23 April 2013** were a true record of the meeting and they were signed by the chair.

2013/13 RESOLVED that the **minutes** of the meeting held on **Tuesday 14 May 2013** were a true record of the meeting and they were signed by the chair.

2013/14 Clerks Report/Work Programme: was noted for information. The Town Clerk was to contact Cornwall Councillor Buscombe with regards to resident parking.

2013/15 Committees/Working Group Meetings:
RESOLVED to receive and note the minutes from the meeting of the General Purposes Committees held on Thursday 25 April 2013.

2013/16 Finance:

a) **Monthly accounts and payments May 2013:**

i) The monthly finance report was received and noted for information.

Councillor Freeman left the meeting for this item.

ii) **RESOLVED** to pay the accounts for May totalling £11,904.99, BACS/Direct Debits of £11,603.57, cheques written/Direct Debits since last statement totalling £8,752.24 and addendum to the accounts for May totalling £4,966.12.

Councillor Freeman returned to the meeting.

iii) **RESOLVED** that a) transfers to earmarked reserves totalling £57,700 be approved as follows:-

Tennis Court Site	£10,000
Vehicle & Machinery replacement	£ 5,000
Grounds Maintenance	£ 5,000
Properties Maintenance	£37,700; and

b) £10,000 be transferred to earmarked reserves for the Neighbourhood Development Plan

iv) Councillor Watson-Smyth left the meeting for this item. Councillor Rickard was elected chair.

RESOLVED to note the car park takings for April 2013. There was much discussion with regards to concerns with regards to car park income for April being down on last year. The report outlined possible contributing factors such as Easter being earlier this year, poor weather, increased fuel costs, the continuing recession and competition from other car parks. The TIC advised that visitor figures for April were lower than last year, footfall for April 2012 being 11,783 and in April this year 9,854.

Concern was raised with regards to increased signage at either ends of town directing to out of town parking. It was considered that the Highways, Roads and Transport Committee could consider improved signage for town car parks and also look at ticket sales i.e. the number of tickets sold per time slot; this could offer an indication as to the types of people visiting our car parks.

Councillor Watson-Smyth returned to the meeting and resumed the chair.

v) **RESOLVED** that the updated signatories on bank accounts be approved.

2013/17 Correspondence: The correspondence for information was noted as per the attached list. The Town Clerk advised that Footpath 17 referred to the path at the bottom of Stile Field and would be closed whilst the improvement works took place. This was likely to be for 2 weeks during September/October time.

2013/18 Council Meeting Venue:

Councillor Buscombe and Rickard left the meeting for this item.

There was much debate on this matter including the use of other venues such as the Memorial Hall and the Church Rooms. Overall it was felt that the meeting space in the new Council Office was too far out of town to encourage the public to attend and not big enough for full Council meetings. However, it felt that the meeting space would suffice for committee meetings.

RESOLVED that an alternative venue located nearer to town be used for full Council meetings on a trial basis of 6 months. The venue to be determined by the lowest reasonable cost.

Councillors Buscombe and Rickard returned to the meeting.

2013/19 Councillor Surgeries:

There was much debate on this issue with the Council keen to engage with its community. The previous Council had found that the surgeries it had provided were not well attended. It was felt that more effort should be made to link up with community events already or provide something different that would interest the public and it should be better publicised. It was felt that surgeries should be held with the local Cornwall Councillor and Town Council representatives.

RESOLVED that the Local Cornwall Councillor liaise with the Town Clerk to progress surgeries for both Padstow and Trevone.

2013/20 Planning Applications:

i) **RESOLVED** to make the following **responses** to Cornwall Council:

a) **PA13/03400: 30 Glynn Road, Padstow: SUPPORTED**, providing it complies with building regulations.

b) **PA13/02842: Manleigh, Dobbin Close, Trevone: SUPPORTED**

c) **PA13/03909: Tesco Stores Ltd, Padstow: CONDITIONALLY SUPPORTED**: subject to "annually" being removed from the application. It was felt that if the application was approved it should not be a rolling decision year on year and that a fresh application should be made as and when required. Furthermore, it be noted that Padstow Town Council were not happy that the application was submitted after the date it had already been erected, thus making this a retrospective application.

ii) Noted the following decisions were **RECEIVED** from Cornwall Council:

a) **PA13/00962 – 3 Fentonluna Lane, Padstow** – Proposed extension to dwelling outbuilding to form bedroom and En-Suite shower room and associated works **APPROVED**

b) **PA13/03366 – 26 Church Lane, Padstow** – Non material amendment to PA12/05761, for construction of front dormer and

- replacement of rear extension, to allow kitchen window on west elevation to be moved back to initial position **APPROVED**
- c) **PA13/01747 – Padstow Holiday Park** – Construction of new access; demolition of existing storage building and construction of new storage building and associated works **APPROVED**
 - d) **PA13/02539 – 51 Boyd Avenue, Padstow** – Construction of a two storey self- contained extension **APPROVED**
 - e) **PA13/02655 – Lloyds Banking Group** – Advertisement consent for the display of 1 Non Illuminated flat cut letters, Non illuminated projecting sign panel, Non illuminated nameplate and Reverse applied vinyl **APPROVED**
 - f) **PA13/00964 – 6 Market Place, Padstow** – Retention of balcony and extended fencing **REFUSED**
 - g) **PA13/00965 – 6 Market Place, Padstow** – Listed building consent for the retention of balcony and extended fencing **REFUSED**
 - h) **PA13/02437 – 11 Egerton Road, Padstow** – Single storey extensions and other alterations **APPROVED**
 - i) **PA13/02461 – Gulland House, Upper Dobbin Lane, Trevone** – Construction of detached barn to form boat store **APPROVED**
 - j) **PA13/02538 – 13 Glynn Road, Padstow** – Proposed garage with store over **WITHDRAWN**
 - k) **PA13/02942 – Bayside, Sarahs Lane, Padstow** – Application for Certificate of Lawful development for an existing use namely continued use of detached dwelling as 2 separate apartments on ground and first floor **GRANTED (CAADs and LUs only)**

2013/21 Use of Bandstand by Padstow Lions:

Comment was made that subsequent to this request Padstow Lions were now not pursuing the pub race event due to lack of interest.

RESOLVED that the Padstow Lions be granted use of the bandstand for a Punch and Judy Show on Tuesday 30 July but the request for the bandstand for a pub race on Thursday 1 August 2013 be refused.

It was also considered that the Leisure, Tourism and Open Spaces Committee be requested to review the bandstand agreements/ documentations at a future meeting.

2013/22 Mobile Fish/Snack Van:

RESOLVED that a) the request for a mobile fish/snack van to trade on Padstow Town Council land before the start of the Camel Trail be refused; and b) any other such requests be refused in future.

The Town Clerk would offer advice on ownership of other venues outlined in his letter.

2013/23 Reports from Members: Councillor Vivian provided an update on a Sea Cadet event he had attended praising the unit.

2013/24 To note dates of future Padstow Town Council meetings:

Future meetings were noted for information. Following an update from the Town Clerk it was **RESOLVED** that a Special Full Council meeting be held on Tuesday 27 August 2013 to consider tenders for works on the Railway Car Park.

The Town Clerk would invite all Councillors to the next meeting of the Leisure, Tourism and Open Spaces Committee so that all Councillors could hear the update from Devon and Cornwall Housing relating to the Foyer and Core Building.

- 2013/25** It was **RESOLVED** to exclude the press and public due to the confidential nature of the business about to be transacted.
- 2013/26** **Crib Box: RESOLVED** a) to accept the revised rental as outlined by Council's valuer; and b) that the issue with regards to no outside seating not be included in the lease (as the lease only referred to the land the Crib Box was on) but outlined clearly in any correspondence.
- 2013/27** **Land at Ladywell:**
Councillor Bealing left the meeting for this item.
RESOLVED that the update on progress be noted.
Councillor Bealing returned to the meeting.
- 2013/28** **Stile Field (Update): RESOLVED** that a) in light of funding being secured from SWCP, that Cornwall Council had confirmed in writing that they would maintain ongoing maintenance and liability and insurance issues being firmed up that the Stile Field footpath improvements is progressed as per the timescales previously outlined; and b) the preferred contractor, as outlined by the funders, be approved and informed.
- 2013/29** **Cemetery Headstone:** The Chairman provided an update on this matter.
RESOLVED that the actions of the Chairman and Town Clerk be ratified.
- 2013/30** **HR Advice Contract: RESOLVED** to renew the HR Advice Contract on a 3 year-term.

Meeting closed at 8.45 pm