



**Minutes of the Leisure Tourism & Open Spaces Committee
meeting held on Tuesday 10 January 2012 at 6pm in the Council Chamber.**

- Present** Councillors D Edwards (Chair), Mrs P Davis, Mrs A Symons
N Vivian & Cllr Watson-Smyth and 2 members of the public
- In Attendance** Mrs S Lee – Town Clerk & Mr M Cox – Maintenance Manager
- LTOS218/2011** **Apologies** were received from Cllr Rickard
- LTOS219/2011** **Declarations of Interest** - none
- LTOS220/2011** **Public Participation** – none
- LTOS221/2011** **The minutes of the meeting held on Tuesday 8 November** were **RESOLVED** to be a true record of the meeting and were signed by the chair.
- LTOS222/2011** **Clerks Report** – was received for information
- LTOS223/2011** **Correspondence** –
- a. Tennis courts – it was agreed that quotes would be obtained for the minor repairs needed to the tarmac surface and subject to cost the work would proceed as soon as possible. It was stressed that once the works were completed the school should be encouraged to use the courts as often as required. The Social Club has been contacted with regard to the current state of the courts and will be advised of any proposed works.
Action: Maintenance Manager
 - b. Plantation – a local resident had written in expressing concern re the trees at the rear of their property – they had been advised that the County Forrester will be carrying out an inspection shortly on all the trees within the Plantation and that the results will be fed back to the resident and appropriate action taken. The Clerk was asked to obtain a list of all the TPO's in Padstow.
Action: Maintenance Manager & Clerk
- LTOS224/2011** **Equipment** – it was **RESOLVED** that the Maintenance Manager be delegated authority to purchase a new machine within the budget of £17,000.
Action: Maintenance Manager
- LTOS225/2011** **Pest control** – it was **RESOLVED** that the Maintenance Manager be delegated the authority to arrange the Council pest control at his discretion and arrange the appropriate training for staff.
Action: Maintenance Manager

LTOS226/2011 **Flowerbeds** – the Maintenance Manager has met with Cornwall Council and agreed 2 possible sites for low level planting and also agreed the planting of bulbs anywhere on the highway later this year. It was **RESOLVED** to spend the £1000 on Cornwall in Bloom money on the flower beds and the Maintenance Manager was delegated to carry out this work. It was **RESOLVED** that sponsorship would not be obtained. **Action: Maintenance Manager**

LTOS227/2011 **Maps/Fingerposts** – it was agreed that the Maintenance Manager would further investigate the possibility of a finger post by the bandstand in preference to a Town Map. The Town Clerk would discuss positioning with the Harbour Commissioners. Mrs Hicks had sent the Council information in the past re possible fingerposts and would let the Council have a further copy – suggestions for items for a fingerpost included Padstow Museum, TIC PO, Toilets and the need for black heritage signs was stressed.
Action: Maintenance Manager & Locum Town Clerk

LTOS228/2011 **Bandstand** – the Locum Town Clerk advised that the majority of the lighting at the bandstand was not working and the Council had been advised of concerns re the current condition of the lights. The Locum Town Clerk would arrange for the supply to be disconnected and for details of suggested replacement lights to be available for the next meeting. **Action Locum Town Clerk**

LTOS229/2011 **Mobile Skate park** – Cllr Symonds advised that when she attended the last session there were no attendees but the weather had been poor. It was agreed to reassess the need for these sessions in the spring. **Action: Locum Town Clerk**

LTOS230/2011 **Plantation** – the Maintenance Manager is still awaiting Cornwall Council’s tree inspection. All of the maintenance team has been trained in Rope & Harness work and the appropriate equipment is being purchased and the relevant PPE 6 monthly inspection investigated. The compost bins are being finalized and holes are being dug for supports etc on the slopes. Once this work is all completed the Council will be able to move forward with the working group. Draft terms of reference for the working group were tabled and it was **RESOLVED** that these would be accepted with minor alterations and the Clerk would investigate insurance.

LTOS217/2011 **Date of next meeting – Tuesday 6 March 7pm**
The meeting closed at 7pm

.....Chair Date.....

Recommendations to Full Council - none