

PADSTOW TOWN COUNCIL

Minutes of the meeting of the Full Council of Padstow Town Council held on
Tuesday 13 December 2011 at 6.30pm

Present: Councillors Mrs T Walter (Chair), Mrs P Davis, D Edwards, K Freeman, R Higman, M J Hunt and A Rickard

In Attendance: Mrs S Lee – Locum Town Clerk

- 287/2011** **Apologies** were received from Cllrs Mrs T Evans & Mrs K Seaber
It was announced that the Mayor's raffle raised over £2000 for the skateboard park.
- 288/2011** **Declarations of interest**– Cllr Mrs Walter declared a personal & prejudicial interest in item 295/2011.
- 289/2011** **Public Participation** – none
Cornwall Councillor Report – none
Police report - the monthly police report was tabled.
- 290/2011** **Minutes of the meetings held on Tuesday 29 November** - It was **RESOLVED** that the Minutes be accepted as a true record of the meeting with the amendment at 281/2011 c i – to alter the 31 February to the 29 and the Chair signed them as such.
- 291/2011** **Clerks Report** - the report was received for information.
Annual Town Meeting – was set for Tuesday 15 May in the Church Rooms.
Action: LTC
PaTCAG – it was agreed that the meeting with PaTCAG on 31 January at 6.30pm would look at issues such as terms of reference etc.
- 292/2011** **Committee meetings** -
- a. Investment Properties – It was **RESOLVED** to adopt the minutes of the 29 November. It was **RESOLVED** to accept the recommendations of the meeting with regard to lease renewals.
 - b. Finance & General Purposes – it was **RESOLVED** to adopt the minutes of the 1 December. It was **RESOLVED** to adopt the updated budget and to set a nil precept for 2012/13 and to accept the recommendations.
 - c. Planning – it was agreed to receive the minutes of the meeting held on 6 December .
Working Groups –
 - a. Future of the Council building - the notes of 1 December were received and it was agreed that the staff needed to be moved out of the current offices as

soon as possible. Further investigations etc would be made and an extra meeting called in January as required.

293/2011 Finance

- a. Monthly finance report - it was **RESOLVED** to accept the financial report
- b. Accounts for payment – it was **RESOLVED** to pay the accounts as presented totalling £31853.16 and Bank transfers of £4842.57
- c. Bank Account - It was **RESOLVED** that further amendments be made to remove those signatories who are no longer Councillors or staff members.

Action: Accountant

294/2011 Correspondence

- a. **Correspondence for information** - The following correspondence was noted

a	CLG	A Plain English guide to the Localism Act – to all Cllrs
b	RBL	Thanks to the maintenance team for works at war memorial etc
c	SWW	Improvement works at Trevone to sewage network – Cllr Higman to advise all Trevone councillors
d	CPRE	
e	Message from Leader Cornwall Council	Future of toilets – copied to all Devolution working group
f	Camel trail meeting	To Cllr Davis
g	Business advertisements in Trevone – copy email reporting concerns to Cornwall Council	Cornwall Council enforcement officer is visiting the area to check out reported offences – copied to Trevone councillors

Cllr Walter left the meeting – it was **RESOLVED** that Cllr Freeman take the Chair.

295/2011 Leases

- a. It was **RESOLVED** that the Council had no objection to the assignment of the lease at Unit 2 Business units providing that the conditions raised by the Council solicitors are met and that the use of the building is restricted to its current use. In addition the Town Clerk to check on the position with regard to the loading bays– if these are not included in the lease they should be made over to parking spaces in the new year.
- b. It was **RESOLVED** that the Council had no objection to the external alterations at Unit 5 Business units providing that the conditions raised by the Council solicitors are met and it was agreed that the favoured placing for the condensers was adjacent to the railway platform.

Mrs A Symons, D Vivian & C Watson Smyth arrived at the meeting

Cllr Rickard left the meeting

Cllr Walter returned and took the Chair

296/2011

Health & Safety –

- a. Electrical Testing – The Locum Town Clerk advised that emergency electrical repairs had been carried out at a cost of £100 to make the building safe.
- b. Radon testing – the Locum Town clerk reported that the monitoring levels remained above the recommended levels. The HSE have been informed of the latest levels

297/2011

Reports from members- Cllr Mrs Davis reported back on the Camel Trail Partnership meeting

Dates of the next Padstow Town Council meeting

- a. Leisure Tourism & Open Spaces – after planning on 10 January
- b. Planning committee – Tuesday 10 January
- c. Full Council – Tuesday 31 January

The Meeting closed at 7.30pm

Date..... Chair